

SENDING SAMPLES

Step 1 – Ask for a quote and send your order

If you are a new customer and you have never tried Mecoil Services contact us for a quotation. According to your needs, our consultants will be able to suggest you the analysis program most suited to your maintenance reality.

Once received the quotation, send us your purchase order or our signed and stamped quotation for acceptance, by fax 055-6120375 or by e-mail (amministrazione@mecoil.net).



Step 2 – Have you got the sampling material?

Sampling procedure must be performed using non-contaminated devices. Water bottles, urine collection containers and other unsuitable bottles should be avoided, that make it difficult to handle the jars during laboratory operations and could distort the analysis results. **Contact us** if you need material for sampling (included in the cost of the analysis service).



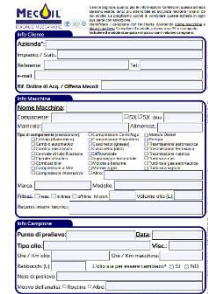
Step 3 - Clearly identify your samples

- It is essential that the oil samples are uniquely identified: write at least the name of the machine and the date of sampling on a paper label pasted on the bottle.
- Avoid writing directly on the bottle. Oil spills may cancel the writing.
- Make sure to close the bottle cap securely.



Step 4 – Complete the Data Form

- Always remember to send the samples together with all the data necessary for their identification and acceptance, filling in our form (download the form).
- The form must also include the data already written on the bottle label (machine name and sampling date) and contain a reference to your purchase order or to Mecoil's quotation.

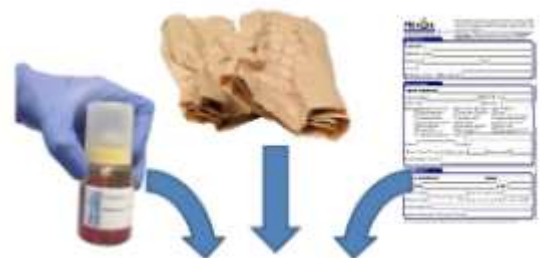


NB. Avoid sending sample data by email or separately from samples.

Keep in mind that the correct execution of the analysis and the reliable evaluation of the results also depends on the quality of the data accompanying the samples!

Step 5 – Send the Samples

- Wipe the bottles externally from any oil spills.
- Send the samples in a sturdy box, protecting them from side impacts with packaging material.
- Insert the bottles into the box in a vertical position, with the sample orientation pointed out on the box.
- Avoid shipping in envelopes: bottles may break if not adequately protected.



Step 6 – Risultati di analisi

- Mecoil ensures the acceptance on the day of delivery for samples received within 12:30.
- You can check the status of your samples in analysis by connecting to your reserved area on Permantenere.
- Completed analyzes and diagnoses, you will receive the Mecoil report in PDF format via e-mail.

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